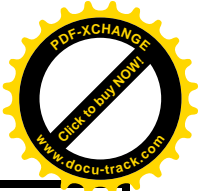
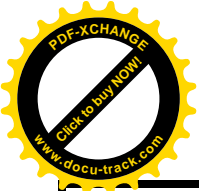


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- ✓ **To insert purchase order period at opening and market in close status(Market Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 1 for purchase order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 1 for market order.
 - Press 1 at opining.
 - Press 1 to confirm the order.

- ✓ **To insert purchase order period at opening and market in per open status(Market Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 1 for purchase order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 1 for market order.
 - Press 1 at opining.
 - Press 1 to confirm the order.



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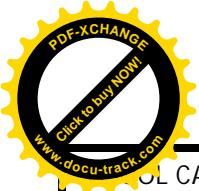
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✓ **To insert purchase order period FAK and market in open status(Market Order) please following these steps:**

- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 1 for purchase order.
- Insert stock code (4 Digits).
- Insert quantity then #.
- Press 1 for market order.
- Press 1 for FAK.
- Press 1 to confirm the order.

✓ **To insert purchase order period FOK and market in open status(Market Order) please following these steps:**

- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 1 for purchase order.
- Insert stock code (4 Digits).
- Insert quantity then #.
- Press 1 for market order.
- Press 2 for FOK.
- Press 1 to confirm the order.



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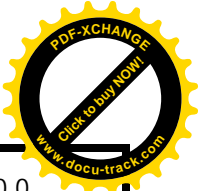
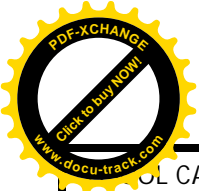
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✓ **To insert purchase order period at opening and market in close status(Limit Order) please following these steps:**

- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 1 for purchase order.
- Insert stock code (4 Digits).
- Insert quantity then #.
- Press 2 for limit order.
- Press 4 at opining.
- Press 1 to confirm the order.

✓ **To insert purchase order period at opening and market in per open status(Limit Order) please following these steps:**

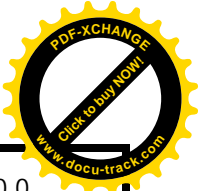
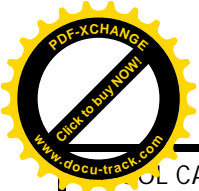
- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 1 for purchase order.
- Insert stock code (4 Digits).
- Insert quantity then #.
- Press 2 for limit order.
- Press 4 at opining.
- Press 1 to confirm the order.



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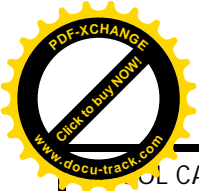
- ✓ **To insert purchase order period day and market in close status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 1 for purchase order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 1 for day.
 - Press 1 to confirm the order.
- ✓ **To insert purchase order period week and market in close status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 1 for purchase order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 2 for week.
 - Press 1 to confirm the order.
- ✓ **To insert purchase order period month and market in close status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 1 for purchase order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 3 for month.
 - Press 1 to confirm the order.



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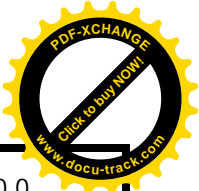
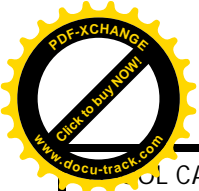
- ✓ **To insert purchase order period day and market in per open status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 1 for purchase order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 1 for day.
 - Press 1 to confirm the order.
- ✓ **To insert purchase order period week and market in per open status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 1 for purchase order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 2 for week.
 - Press 1 to confirm the order.
- ✓ **To insert purchase order period month and market in per open status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 1 for purchase order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 3 for month.
 - Press 1 to confirm the order.



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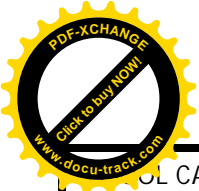
- ✓ **To insert purchase order period day and market in open status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 1 for purchase order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 1 for day.
 - Press 1 to confirm the order.
- ✓ **To insert purchase order period week and market in open status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 1 for purchase order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 2 for week.
 - Press 1 to confirm the order.
- ✓ **To insert purchase order period month and market in open status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 1 for purchase order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 3 for month.
 - Press 1 to confirm the order.



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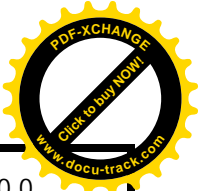
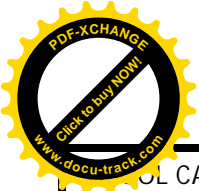
- ✓ **To insert purchase order period FAK and market in open status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 1 for purchase order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 4 for FAK.
 - Press 1 to confirm the order.
- ✓ **To insert purchase order period FOK and market in open status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 1 for purchase order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 5 for FOK.
 - Press 1 to confirm the order.



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- ✓ **To insert purchase order period week and market in per close status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 1 for purchase order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 1 for week.
 - Press 1 to confirm the order.
- ✓ **To insert purchase order period month and market in per close status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 1 for purchase order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 2 for month.
 - Press 1 to confirm the order.

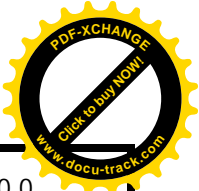
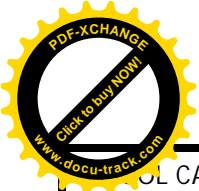


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- ✓ **To insert sell order period at opening and market in close status(Market Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 2 for sell order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 1 for market order.
 - Press 1 at opining.
 - Press 1 to confirm the order.

- ✓ **To insert sell order period at opening and market in per open status(Market Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 2 for sell order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 1 for market order.
 - Press 1 at opining.
 - Press 1 to confirm the order.



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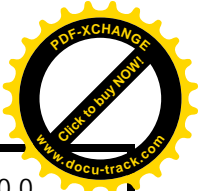
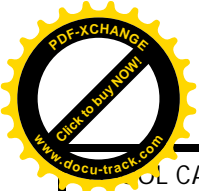
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✓ **To insert sell order period FAK and market in open status(Market Order) please following these steps:**

- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 2 for sell order.
- Insert stock code (4 Digits).
- Insert quantity then #.
- Press 1 for market order.
- Press 1 for FAK.
- Press 1 to confirm the order.

✓ **To insert sell order period FOK and market in open status(Market Order) please following these steps:**

- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 2 for sell order.
- Insert stock code (4 Digits).
- Insert quantity then #.
- Press 1 for market order.
- Press 2 for FOK.
- Press 1 to confirm the order.



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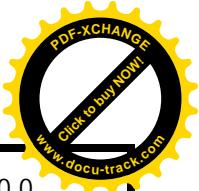
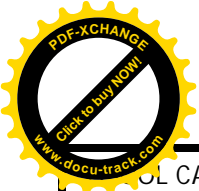
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✓ **To insert sell order period at opening and market in close status(Limit Order) please following these steps:**

- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 2 for sell order.
- Insert stock code (4 Digits).
- Insert quantity then #.
- Press 2 for limit order.
- Press 4 at opining.
- Press 1 to confirm the order.

✓ **To insert sell order period at opening and market in per open status(Limit Order) please following these steps:**

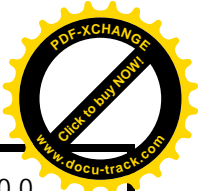
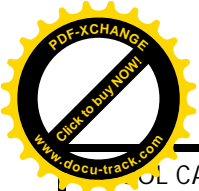
- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 2 for sell order.
- Insert stock code (4 Digits).
- Insert quantity then #.
- Press 2 for limit order.
- Press 4 at opining.
- Press 1 to confirm the order.



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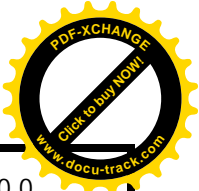
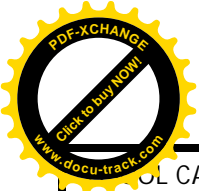
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- ✓ **To insert sell order period day and market in close status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 2 for sell order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 1 for day.
 - Press 1 to confirm the order.
- ✓ **To insert sell order period week and market in close status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 2 for sell order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 2 for week.
 - Press 1 to confirm the order.
- ✓ **To insert sell order period month and market in close status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 2 for sell order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 3 for month.
 - Press 1 to confirm the order.



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- ✓ **To insert sell order period day and market in per open status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
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 - Press 1 for trading menu.
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 - Press 2 for limit order.
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 - Press 2 to select English language.
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- ✓ **To insert sell order period month and market in per open status(Limit Order) please following these steps:**
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 - Insert account No (8 digits) then press #.
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 - Press 1 for trading menu.
 - Press 2 for sell order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 3 for month.
 - Press 1 to confirm the order.



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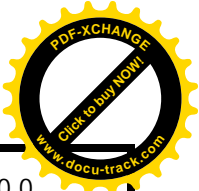
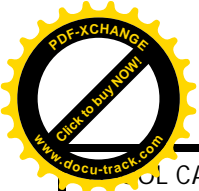
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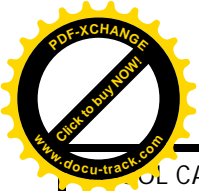
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 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 2 for sell order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
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- ✓ **To insert sell order period week and market in open status(Limit Order) please following these steps:**
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 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 2 for sell order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 2 for week.
 - Press 1 to confirm the order.
- ✓ **To insert sell order period month and market in open status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 2 for sell order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 3 for month.
 - Press 1 to confirm the order.



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- ✓ **To insert sell order period FAK and market in open status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 2 for sell order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 4 for FAK.
 - Press 1 to confirm the order.
- ✓ **To insert sell order period FOK and market in open status(Limit Order) please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 2 for sell order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 5 for FOK.
 - Press 1 to confirm the order.



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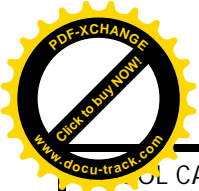
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- ✓ **To insert sell order period week and market in per close status(Limit Order) please following these steps:**
- Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 2 for sell order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 1 for week.
 - Press 1 to confirm the order.
- ✓ **To insert sell order period month and market in per close status(Limit Order) please following these steps:**
- Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 1 for trading menu.
 - Press 2 for sell order.
 - Insert stock code (4 Digits).
 - Insert quantity then #.
 - Press 2 for limit order.
 - Press 2 for month.
 - Press 1 to confirm the order.



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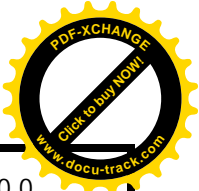
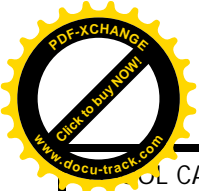
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✓ **To check order status by order no ;please following these steps:**

- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 3 for order status menu.
- Insert 1 to search by order no.
- Insert order no then #.

✓ **To check purchase order status; please following these steps:**

- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 3 for order status menu.
- Insert 2 to review all purchase order.



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✓ **To check sell order status; please following these steps:**

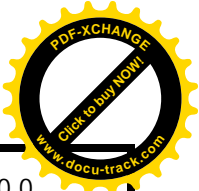
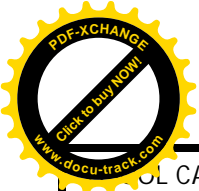
- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 3 for order status menu.
- Insert 3 to review all sell order.

✓ **To modify order quantity by order no ;please following these steps:**

- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 4 for modify order menu.
- Insert 1 to search by order no.
- Insert order no then #.
- Press 1 to modify order.
- Press 1 to modify quantity.
- Insert anew quantity.
- Press 1 to confirm the order.

✓ **To modify price for order by order no ;please following these steps:**

- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 4 for modify order menu.
- Insert 1 to search by order no.
- Insert order no then #.
- Press 1 to modify order.
- Press 2 to modify price.
- Insert anew price.
- Press 1 to confirm the order.



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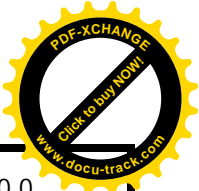
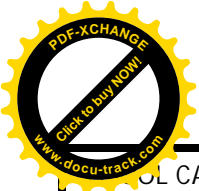
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✓ **To modify purchase order quantity ;please following these steps:**

- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 4 for modify order menu.
- Insert 2 to review all purchase order.
- Press 1 to select order.
- Press 1 to modify order.
- Press 1 to modify quantity.
- Insert anew quantity.
- Press 1 to confirm the order.

✓ **To modify price for purchase order ;please following these steps:**

- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 4 for modify order menu.
- Insert 3 to review all sell order.
- Press 1 to select order.
- Press 1 to modify order.
- Press 2 to modify price.
- Insert anew price.
- Press 1 to confirm the order.



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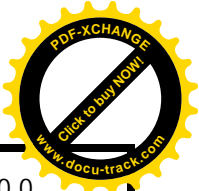
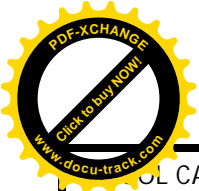
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✓ **To modify sell order quantity ;please following these steps:**

- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 4 for modify order menu.
- Insert 3 to review all sell order.
- Press 1 to select order.
- Press 1 to modify order.
- Press 1 to modify quantity.
- Insert anew quantity.
- Press 1 to confirm the order.

✓ **To modify price for sell order ;please following these steps:**

- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 4 for modify order menu.
- Insert 3 to review all sell order.
- Press 1 to select order.
- Press 1 to modify order.
- Press 2 to modify price.
- Insert anew price.
- Press 1 to confirm the order.



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✓ **To delete order by order no ;please following these steps:**

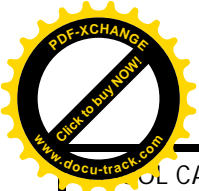
- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 4 for modify order menu.
- Insert 1 to search by order no.
- Insert order no then #.
- Press 2 to delete order.
- Press 1 to confirm.

✓ **To delete purchase order; please following these steps:**

- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 4 for modify order menu.
- Insert 2 to search by purchase order.
- Press 1 to select order.
- Press 2 to delete order.
- Press 1 to confirm.

✓ **To delete sell order; please following these steps:**

- Press 2 to select English language.
- Insert account No (8 digits) then press #.
- Press 1 for tadawul menu.
- Inter Pin No. (8 digits) then press #.
- Inter your portfolio no.
- Press 1 for trading menu.
- Press 4 for modify order menu.
- Insert 3 to search by sell order.
- Press 1 to select order.
- Press 2 to delete order.
- Press 1 to confirm.



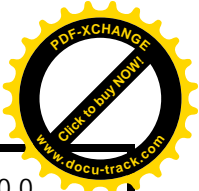
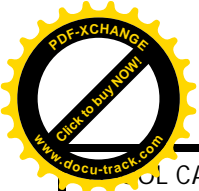
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- ✓ **To review purchase power in your account balance ; please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 2 for account balance menu.
 - Press 1 for review purchase power.
 - Press 1 to reply it.

- ✓ **To review portfolio value in your account balance ; please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 2 for account balance menu.
 - Press 2 for review portfolio value.
 - Press 1 to reply it.

- ✓ **To review cash amount in your account balance ; please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 2 for account balance menu.
 - Press 3 for review cash amount.
 - Press 1 to reply it.

- ✓ **To change portfolio ; please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 1 for tadawul menu.
 - Inter Pin No. (8 digits) then press #.
 - Inter your portfolio no.
 - Press 9 to change portfolio.
 - Press portfolio no.



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- ✓ **If you forget IVR password ; please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 2 for IVR maintenance menu.
 - Press 1 for customer service.
 - Kindly prepare you ID number or Igama Number.

- ✓ **If you want to change password for IVR ; please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 2 for IVR maintenance menu.
 - Press 2 to change you password.
 - Insert your password.
 - Insert anew password.
 - Reinsert anew password to confirm it.

- ✓ **If you forget password for internet service ; please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 3 for internet service menu.
 - Press 1 for customer service.
 - Kindly prepare you ID number or Igama Number.

- ✓ **If you want to change password for internet service ; please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 3 for internet service menu.
 - Press 2 for customer service.
 - Kindly prepare you ID number or Igama Number.

- ✓ **If you want to transfer money ; please following these steps:**
 - Press 2 to select English language.
 - Insert account No (8 digits) then press #.
 - Press 4 for transfer money.
 - IVR will transfer you to customer service.
 - Kindly prepare you ID number or Igama Number.

